

**BYLAWS
of the
AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA
Lincoln Nebraska Chapter**

ARTICLE I - Name

The name of this organization shall be AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

ARTICLE II - Purpose

The purpose of this organization shall be to tell the story of:

1. The migration of our forefathers from Germany to Russia, and from Russia to North and South America.
2. The achievements of our people in the development of the United States, Canada, and countries of North and South America.
3. The religious faith of our fathers.

AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter shall do historical research and collect items of historical interest in support of this purpose.

ARTICLE III - Membership and Dues

Section 1. Any person who is a member of the American Historical Society of Germans from Russia and wishes to affiliate with the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter is eligible for membership by paying the established AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter dues.

Section 2. Any person wishing to seek membership in the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter as a Friend of the AHSGR may do so by paying the established annual dues of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter, with the understanding that this membership does not include any privileges or benefits afforded to members of the American Historical Society of Germans from Russia.

Section 3. Membership dues shall be based on the January 1 through December 31 fiscal year of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA and American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter.

Section 4. AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln Nebraska Chapter dues may be established by a majority vote of American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter members present at any of its meetings.

ARTICLE IV - Officers

Section 1. The officers of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln Nebraska Chapter shall be elected at the Annual Meeting of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln Nebraska Chapter:

- A. President,
 - a. who shall serve as Immediate Past President following the term as president;
 - b. whose service as president completes his/her third year on the Board of Directors, shall remain on the Board of Directors with the right to vote for one additional year as Immediate Past President.
- B. First Vice President,
- C. Second Vice President,
- D. Recording Secretary,
- E. Corresponding Secretary,
- F. Treasurer, and
- G. Historian.

Section 2. Officers shall be elected annually and serve a term of one year. Officers may serve unlimited consecutive terms in the same office.

- A. Nominees must be members of the American Historical Society of Germans from Russia and the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln Nebraska Chapter.
- B. Officers must maintain their membership in the American Historical Society of Germans from Russia and the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln Nebraska Chapter throughout their term as officers.
- C. Nominations shall come from the Nominating Committee. Additional nominations may be made from the floor. Officers are elected at the annual meeting in January and shall assume the position following that meeting.
- D. The election of candidates to all elective positions shall be by ballot. A majority of the votes cast shall be necessary to elect. If there are three or more candidates, a plurality shall elect. In the event only one candidate is nominated for any one position, the election may be by voice vote if a motion to use this method of voting is adopted.
- E. If the office of President is vacated, it shall be filled by the First Vice President. The Second Vice President will fill the vacated position of First

Vice President. The new President shall notify the Board of Directors of the vacancy in the office of Second Vice President.

- a. The president shall notify the Board of Directors of any vacancy in office that must be filled at its next meeting.
- b. The vacancy shall be filled by electing from candidates named by the nominating committee or any Board of Directors member. The person receiving the majority of votes is elected.

Section 3. The President shall:

- A. Have executive supervision over the activities of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln Nebraska Chapter within the scope of these bylaws;
- B. Preside at all meetings of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln Nebraska Chapter and of the Board of Directors;
- C. Report annually on the activities of the American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter;
- D. Appoint committee members and delegates not otherwise provided for, subject to the Board of Directors' confirmation;
- E. Fill vacancies among the officers, contingent upon confirmation by the Board of Directors; and
- F. Perform other duties incidental to the office of President unless otherwise specified in the Bylaws and Standing Rules, or as may be assigned by the Board of Directors or the Membership of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

Section 4. The First Vice President shall:

- A. Assume the duties of the President in the event of the absence, incapability, or resignation of the President;
- B. Be responsible for the programs at AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter meetings; and
- C. Perform other duties incidental to the office of First Vice President unless otherwise specified in the Bylaws and Standing Rules, or as may be assigned by the President, Board of Directors or the Membership of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

Section 5. The Second Vice President shall:

- A. Assume the duties of the First Vice President in the event of absence, incapability, or resignation of the First Vice President;
- B. Be responsible for the recruitment and maintenance of membership; and
- C. Perform other duties incidental to the office of Second Vice President unless otherwise specified in the Bylaws and Standing Rules, or as may be assigned by the President, Board of Directors or the Membership of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

Section 6. The Recording Secretary shall keep the minutes of the meetings of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter and the Board of Directors and perform other duties incidental to the office of Recording Secretary unless otherwise specified in the Bylaws and Standing Rules, or as may be assigned by the President, Board of Directors or the Membership of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

Section 7. The Corresponding Secretary shall

- A. Conduct all correspondence as directed by the President and the Board of Directors;
- B. Notify all members, upon receipt of a petition signed by at least one-fourth (1/4) of the members, of a special meeting; and
- C. Perform other duties incidental to the office of Corresponding Secretary unless otherwise specified in the Bylaws and Standing Rules, or as may be assigned by the President, Board of Directors or the Membership of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

Section 8. The Treasurer shall:

- A. Notify the banking institution in person when a new Treasurer assumes duties for the calendar/fiscal year and secure the necessary forms to be completed by the Treasurer:
 1. Signature Form to designate which signatures are required to withdraw, transfer, or deposit funds in any account;
 2. Resolution of Association indicating the number of signatures required to endorse checks or complete any specified activities in any account;
 - a. Treasurer has primary responsibility followed by the President, First Vice President, and the Secretary, in that order;
 - b. Each officer should review the activities on the Resolution of Association when the form is signed to verify understanding of the activities listed on the form;
- B. Provide, in writing, notification to the insurance agent of the election of a new Treasurer along with that officer's name, address, telephone number, and e-mail address;
- C. Be responsible for the safekeeping of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter funds;
- D. Maintain financial records;
- E. Deposit all monies received for the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter in a checking account in a financial institution approved annually by the Board of Directors;
- F. Deposit monies into accounts other than checking as directed by Board of Directors;
- G. Disburse monies as directed by the Board of Directors;

H. Submit Form 22 to the State of Nebraska Department of Revenue to change the business and mailing address of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter to that of the new treasurer;

1. Form 22 is obtained from the Department of Revenue at the Nebraska State Office Building, 301 Centennial Mall, Lincoln, Nebraska.

I. File appropriate documents with the Internal Revenue Service;

J. Make a report to the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter at the Annual Meeting and to the Board of Directors at all regular meetings; and

K. Perform other duties incidental to the office of Treasurer unless otherwise specified in the Bylaws and Standing Rules, or as may be assigned by the President, Board of Directors or the Membership of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

Section 9. The Historian shall keep a record of the historical development and progress of the American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter; and perform other duties incidental to the office of Historian unless otherwise specified in the Bylaws and Standing Rules, or as may be assigned by the President of the Board of Directors or by the Membership of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.

ARTICLE V - Meetings

Section 1. A minimum of four (4) regular meetings of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter shall be held annually, time and place to be determined by the Board of Directors of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter. One of these meetings shall be held the second Sunday in January and shall be designated as the Annual Meeting.

Section 2. The purposes of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter meetings shall be for social contact, the transaction of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter business, and to foster the goals of the American Historical Society of Germans from Russia.

Section 3. Special meetings of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter may be called by the President or by any three (3) members of the Board of Directors or by the Corresponding Secretary on receipt of a petition signed by at least one-fourth (1/4) of the members.

Section 4. Twelve (12) members of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter in attendance at a

regularly scheduled meeting of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter shall constitute a quorum. Section 5. Notice of meetings shall be mailed or sent by electronic transmission to all members at least ten (10) days prior to scheduled meetings.

ARTICLE VI - Board of Directors

Section 1. A Board of Directors consisting of no fewer than eight and no more than 15 members shall be elected for the term of three years, one third of whom shall be elected annually at the Annual Meeting of the membership.

- A. Nominees must be members of the American Historical Society of Germans from Russia and the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter.
- B. Members of the Board of Directors must maintain their membership in the American Historical Society of Germans from Russia and the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter throughout their term on the Board of Directors.

Section 2. A Board of Directors member may be appointed to a one-year term if fulfilling an unexpired term by a vote of the Board of Directors at any regularly scheduled meeting or at the Annual Meeting of the membership.

Section 3. A president moving into the position of immediate past president, who has no more years in his/her term on the Board of Directors, shall retain voting status on the Board for one additional year .

Section 4. The Board of Directors shall be authorized to conduct the affairs of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter. The Board shall decide questions of policy that, for any reason, cannot be acted upon at a meeting of the American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter and perform such other functions provided for as it may deem necessary.

Section 5. The Board of Directors of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter shall meet at least quarterly. Additional meetings may be called by the President or at the request of any three Board members.

Section 6. At any scheduled meeting of the Board of Directors, a majority of the Board members shall constitute a quorum.

Section 7. Any member who misses three consecutive meetings without being excused shall be automatically removed from the Board. The President shall direct the Corresponding Secretary to prepare the accepted notification letter of dismissal from the Board for his/her signature.

ARTICLE VII - Committees

Section 1. The following committee chairpersons shall be appointed by the President, subject to the approval by the Board of Directors: Finance, Genealogy, Membership, Nominating, Program, Publicity, and Social.

Section 2. The Finance Committee shall assist the Treasurer in preparation of an annual budget prior to the end of the fiscal year, arrange for the annual audit of the American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter accounts, and examine and suggest fund raising campaigns.

Section 3. The Genealogy Committee shall collect genealogies of Germans from Russia and grant assistance to members of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter and Society searching for sources of information regarding ancestral background.

Section 4. The Membership Committee shall ascertain methods of locating and seek to locate persons eligible for membership in the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter and Society. It shall encourage active participation of all members in the activities of the American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter. It shall perform required duties in cooperation with the Second Vice President.

Section 5. The Nominating Committee shall present to the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter membership annually a slate of nominees from the membership for members of the Board of Directors and officers. This slate shall be brought before the Annual Meeting of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter for vote. Agreement to serve must have been secured from each nominee.

Section 6. The Program Committee shall arrange suitable programs for meetings of the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter, when appropriate, drawing upon sources of art, music, and other folklore of the Germans from Russia. This Committee is chaired by the First Vice President.

Section 7. The Publicity Committee shall give to the public, through all new media or other means, publicity regarding the AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter and Society, its purposes and its activities.

Section 8. The Social Committee shall make arrangements for and set up, refreshments, when appropriate to the meeting or activity, and ensure the facility is cleaned before leaving.

Section 9. Other committees, standing or special, may be appointed as needed with the approval of the Board of Directors.

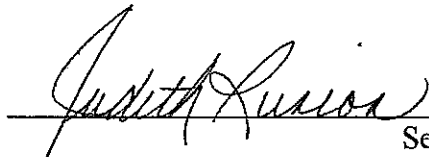
ARTICLE VIII - Amendment of Bylaws

Section 1. Bylaws of the American Historical Society of Germans from Russia, Lincoln, Nebraska, Chapter shall be subject to amendment by a majority vote of the members, having had 30 days notice of the proposed amendment prior to any regular or special meeting called for this purpose. Proposed amendments shall have been presented to the Board of Directors sixty (60) days prior to the meeting for its recommendation.

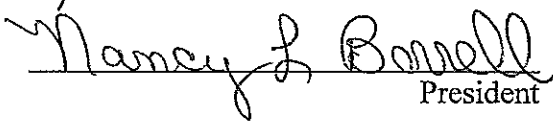
ARTICLE IX - Parliamentary Authority

The current edition of Robert's Rules of Order Newly Revised, shall be the parliamentary authority of AMERICAN HISTORICAL SOCIETY OF GERMANS FROM RUSSIA, Lincoln, Nebraska, Chapter, and shall prevail in all instances not in conflict with these bylaws.

- 1-Approved January 12, 1971
- 2-Revised October, 2000
- 3-Amended January 14, 2001
- 4-Revised April 17, 2006
- 5-Amended January 13, 2008
- 6-Amended April 26, 2009
- 7-Amended September 16, 2012



Secretary



President